

INSTRUCTIONS

To avoid delays in handling your claim, be sure all information is complete and correct.

A separate claim form must be completed for:

- Each plan participant/family member
- Each pharmacy from which you purchase prescription medicines

Obtain additional claim forms from your company or association and mail directly to the Caremark claims department.

CLAIM SUBMISSION

When submitting a claim, the following information must be included:

- Pharmacy Name and Address or NABP Number
- Prescription Number
- Date of Purchase
- Medicine Name
- Medicine Strength/or NDC Number
- Metric Quantity/Days Supply
- Amount Paid by Plan Participant
- Original Pharmacy Receipts or Your Primary Carrier's EOB

DO NOT include charges for durable medical equipment that required a prescription to obtain. No benefits will be provided under this plan for such items.

DO NOT submit canceled checks, cash register slips or personal itemization. These are not acceptable as substitutes for original receipts.

DO NOT submit statements with "balance" amounts only.

HOW TO COMPLETE THIS FORM

Cardholder / Plan Participant Information Complete all cardholder and plan participant information in Part 1 on reverse side.

- The cardholder ID number can be found on your ID card.
- The group is the name of your company or association through which you have coverage.
- Sign and date in the spaces provided. Your signature certifies that the information is correct and complete.
- Please make a copy of all documents and receipts before you send them to Caremark. No documents will be returned.

MAIL THIS FORM TO:

Please refer to your prescription card to ensure this form is mailed to the proper address.

If 610415 is the RXBIN # on your card mail the completed form to:

Caremark
P.O. Box 52116
Phoenix, Arizona 85072-2116

If 004336 is the RXBIN # on your card mail the completed form to:

Caremark
P.O. Box 52136
Phoenix, Arizona 85072-2136

If you have questions, please contact: Caremark toll-free at 1-800-929-2524
Monday–Friday, 7 a.m.–10 p.m. CST / Saturday, 8 a.m.–8 p.m. CST / Sunday, 8 a.m.–4:30 p.m. CST
Closed on national holidays.